

HAILEY HELTERBRAN

Business Administration student with experience in financial analysis, operations, corporate leadership, and client relationship management. Proven ability to solve complex business problems, manage cross-functional projects, and communicate effectively with executives and stakeholders. Interested in investment banking, corporate finance, and strategic advisory.

EDUCATION

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| BACHELOR OF BUSINESS ADMINISTRATION, PROFESSIONAL SALES <i>University of Mississippi</i> | Aug 2023 – Dec 2027 <i>Oxford, MS</i> |
| HIGH SCHOOL DIPLOMA <i>Coppell High School</i> | May 2023 <i>Coppell, TX</i> |

EXPERIENCE

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| PRESIDENT <i>Ole Miss Business Club</i> | May 2026 – Present <i>Oxford, MS</i> |
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- ◆ Lead the University's second-largest student organization, serving 600+ members.
- ◆ Founded the **OMBC Recruiting Accelerator**, preparing students for competitive investment banking, consulting, and finance recruiting.
- ◆ Secured partnerships with Fortune 500 executives and corporate leaders to expand internship and networking opportunities.
- ◆ Manage a 10-member executive board and oversee strategy, operations, marketing, sponsorships, and programming.

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| BUSINESS SCHOOL STUDENT ADVISORY BOARD MEMBER <i>University of Mississippi School of Business Administration</i> | Mar 2026 – Present <i>Oxford, MS</i> |
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- ◆ Selected by the Interim Associate Dean to advise the School of Business as part of a highly selective student group
- ◆ Provide input on initiatives impacting student experience

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| SALES INTERN <i>RevelXP Oxford (Ole Miss Experience)</i> | Aug 2025 – Present <i>Oxford, MS</i> |
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- ◆ Generated over \$5,000 in sales within two weeks while delivering exceptional customer service and building strong client relationships.
- ◆ Served as the primary point of contact for clients from booking through event execution.
- ◆ Coordinated with multiple vendors to manage catering, event logistics, and premium hospitality services.
- ◆ Thrived in a fast-paced environment by balancing customer needs, event operations, and multiple priorities simultaneously.

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| FINANCE INTERN <i>Skyward Construction Group</i> | Jun 2025 – Aug 2025 <i>Roanoke, TX</i> |
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- ◆ Prepared financial reports supporting project budgeting and cost tracking.
- ◆ Reconciled invoices and purchase orders while identifying discrepancies.
- ◆ Coordinated with lenders, vendors, and internal stakeholders throughout construction financing processes.

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| SUMMER ASSIST TO HEAD FINANCIAL ADVISOR <i>The Penn Valente Group at Baird</i> | Jun 2025 <i>Dallas</i> |
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- ◆ Presented strategies to engage younger clients, aligning with evolving wealth transfer and digital communication trends
- ◆ Analyzed client portfolios and market research, delivering insights that informed segmentation, targeting, and investment strategy discussions
- ◆ Partnered with senior advisors to refine advisory frameworks, strengthening client relationship management and aligning recommendations with investor goals

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| OPERATIONS AND BUSINESS DEVELOPMENT INTERN <i>Skyward Construction Group</i> | Nov 2024 – Jun 2025 <i>Roanoke, TX</i> |
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- ◆ Coordinated schedules for 15+ active projects, ensuring timely completion and effective communication.
- ◆ Improved operational efficiency by developing project resources and streamlining workflows.
- ◆ Trained and supervised interns, supporting onboarding and team coordination.

ACCOUNTING AND OPERATIONS SUMMER INTERN

Kristi Hopper Designs

May 2024 – Aug 2024

Lewisville, TX

- ◆ Prepare accurate tax documents for 20+ accounts, ensuring compliance for clients
- ◆ Streamline office workflow by managing tasks and deadlines
- ◆ Support CPA and attorney during audits, resolving discrepancies
- ◆ Coordinate vendor deliveries to meet project schedules

MARKETING INTERN

Housewright Marketing

Jun 2023 – Dec 2024

Southlake, TX

- ◆ Supported office operations with administrative tasks
- ◆ Implemented data-driven marketing strategies for improved client outreach
- ◆ Conducted research on market trends to inform campaign development
- ◆ Maintained accurate records of marketing initiatives and outcomes

JUNIOR SALES MANAGER

Pure Barre

Dec 2022 – May 2023

Coppell, TX

- ◆ Led sales meetings to increase team productivity
- ◆ Enhanced merchandise sales by 10% through targeted strategies
- ◆ Recruited 50+ members, improving team retention

SALES ASSOCIATE

Pure Barre

Dec 2021 – Dec 2022

Coppell, TX

- ◆ Generated 25+ weekly leads by executing strategic cold-calling
- ◆ Conducted 50+ daily cold calls, driving consistent membership growth

SKILLS

Microsoft Excel, Customer Relationship Management, Professional Communication, Financial Analysis, Corporate Finance, Market Research, Time Management, Business Modeling, Problem Solving, SEO Optimization, Interpersonal Skills

ADDITIONAL INFORMATION

HONORS AND AWARDS

- ◆ Recognized by the Ole Miss Business School for student leadership and service (2026)
- ◆ The National Society of Collegiate Scholars
- ◆ Alpha Lambda Delta Honor Society
- ◆ Phi Eta Sigma Honor Society
- ◆ Chancellor's Honor Roll & Dean's List

ACTIVITIES AND VOLUNTEER EXPERIENCE

- ◆ Ole Miss Business Club (Executive Position)
- ◆ Co-founder, Ole Miss Business Club Consulting Group
- ◆ Ole Miss Business Communications Department Guest Speaker (Ted Talk for students on investing strategies)
- ◆ Ole Miss Hedge Fund Club

PROJECTS

GATELEY PLC | INTRODUCTION TO MERGERS & ACQUISITIONS LAW (FORAGE)

Issued: July, 2026

- ◆ Prepared a completion agenda for a simulated corporate acquisition involving multiple transaction parties.
- ◆ Reviewed transaction documentation to identify outstanding completion requirements and legal risks.
- ◆ Drafted a property due diligence red flag report with recommendations to mitigate transaction risk.