



Recruiting Accelerator Playbook

Helping Ole Miss students recruit with confidence, preparation, and purpose.



MISSION – WHY DOES THIS EXIST?

The Recruiting Accelerator exists to help students navigate internship and full-time recruiting with more clarity, preparation, and confidence.

Recruiting can feel overwhelming — deadlines, networking, interviews, assessments, and decisions all at once. Too often, talented students miss opportunities simply because they didn't know where to start.

Our mission is to provide the structure, resources, accountability, and personalized support that help students become stronger candidates and more confident professionals. Success isn't measured by applications submitted — it's measured by how prepared you become.

PRINCIPLES – HOW DO WE OPERATE?

01 Preparation Beats Panic

The strongest candidates prepare before opportunities open, not after deadlines are announced.

02 Relationships Create Opportunities

Genuine relationships with alumni, recruiters, and professionals often create opportunities applications alone cannot.

03 Consistency Wins

Small actions repeated every week beat occasional bursts of effort. Recruiting is a process, not a one-time event.

04 Take Ownership

We'll provide guidance, feedback, and resources. Your growth depends on the actions you take.

05 Help Others Succeed

The strongest professional communities are built on collaboration. Celebrate each other's wins, share opportunities, and help your fellow cohort members whenever you can.



OPERATING SYSTEM – HOW DOES IT WORK?

The Recruiting Accelerator combines personalized support with a structured system to keep you moving forward.

01 Personalized Recruiting Workspace

Every member has a dedicated recruiting folder that serves as their central workspace all semester.

02 Weekly Meetings

Each session focuses on a different stage of recruiting, with time for discussion and practical application.

03 Shared Resources

Recruiting guides, resume templates, networking resources, interview prep, and internship opportunities.

04 Accountability

Weekly assignments help you stay organized and make consistent progress during recruiting season.

05 Personalized Support

Every member enters at a different stage — some preparing for future cycles, others already facing applications, interviews, or assessments. Support is tailored to your goals and timeline.

EXPECTATIONS – WHAT DO WE EXPECT?

Being selected for the Recruiting Accelerator means committing to your own professional growth. Members are expected to:

- Attend meetings consistently
- Complete assignments by deadlines
- Communicate early about applications, interviews, and deadlines
- Keep recruiting materials organized and up to date
- Ask thoughtful, specific questions
- Respect confidential information shared within the cohort
- Support fellow members and contribute positively
- Take ownership of your recruiting journey

We'll invest our time and energy into helping you succeed. We ask that you bring the same level of commitment.



TOOLS – WHERE DO YOU FIND EVERYTHING?

The Recruiting Accelerator is organized around a few primary tools.

Google Drive

Your central hub for resources, assignments, templates, and recruiting guides.



Your Personal Recruiting Folder

Your workspace for resumes, applications, networking, interview prep, notes, and offers.

Group Chat

Announcements, reminders, opportunities, and quick communication.



Calendar

Meeting times, locations, and important deadlines.



Internship HQ — A Shared Library Containing:

- Resume Template
- Internship Master Tracker
- Networking Guides
- Interview Preparation
- HireVue Resources
- Company Resources
- Career Development Guidebooks



FIRST ASSIGNMENT – WHAT DO YOU DO NEXT?

Your first objective is simple: build the foundation for a successful recruiting season.

Complete the following by Wednesday, August 5 at 8:00 PM.

- ☐ Review this Playbook
- ☐ Explore your personal recruiting folder
- ☐ Upload your most recent resume
- ☐ Complete your Recruiting Profile
- ☐ Identify your target industries, roles, and companies
- ☐ Add any current applications and deadlines to your tracker
- ☐ Identify five professionals you would like to network with
- ☐ Notify Hailey of any applications, assessments, interviews, or offer deadlines within the next 30 days

These assignments help us understand where you are in your recruiting journey and allow us to provide more personalized support throughout the semester.



OUR COMMITMENT

As members of the Recruiting Accelerator, we commit to providing:

- Honest, constructive feedback
- Timely support when you need it
- Practical resources and opportunities
- Personalized guidance based on your goals
- A community that encourages your growth

In return, we ask that you show up prepared, stay engaged, and take ownership of your development.

Our goal isn't simply to help you land an internship. It's to help you build the skills, relationships, and confidence that will serve you throughout your career.

Preparation creates opportunity.

Execution turns opportunity into results.
